

## FIRE TECHNOLOGY ACADEMY INSTRUCTOR

This is a full time, 10-month (175-day) tenure track faculty position in the college Fire, Safety and EMS Department. The incumbent is responsible for instruction within and outside of the fire academy, and duties may include academy coordination, and evening and weekend instruction at any college site. When the new Public Safety Complex, at the Lompoc Valley Center, is completed and open for instruction, the incumbent will be primarily assigned to the Lompoc Valley Center with other assignments as needed by the district.

### ESSENTIAL FUNCTIONS

- Assists the coordinator of the fire technology program with providing a structured, disciplined and productive environment for academy students
- Integrates and sequences instruction; develops and coordinates fire academy program schedules
- Develops and coordinates an instructor pool for fire academy programs
- Ensures compliance with the high ethical standards exemplified by the Fire Fighter Code of Ethics, and Student Codes of Conduct
- Assures the effective use of instructional methods, technology, testing, and remediation
- Develops staff recommendations; evaluates instructional staff
- Maintains a safe, clean and professional training environment
- Attends meeting of local fire training officer and appropriate workshops and conferences
- Administers exams; collects instructor evaluations and shares results with instructors
- Coordinates scenario exercises
- Instructs within the academy programs; maintains video library and unit guides
- Trains, schedules, supervises and evaluates Academy Supervisors, TAC officers and instructional assistants

- Develops and prepares class information sheets
- Orders and maintains inventory for equipment and supplies
- Coordinates the written records of academy training
- Assists in establishing a regular liaison with local fire authorities and community leaders
- Assists students with program advisement
- Develops and maintains fire academy budgets
- Performs related duties as assigned
- Utilizes current theories and practices of learning outcomes and assessment to measure student learning and improve programs

### BEGINNING DATE

- Fall 2009, pending board approval.

### SALARY AND FRINGE BENEFITS

- Annual salary range is from \$48,736 to \$69,854 depending upon education and experience. A \$1,502 doctoral stipend is paid to those who qualify.

### QUALIFICATIONS PROFILE

The governing board seeks an individual with the following qualifications:

- Master's degree in fire technology or related field; OR a bachelor's degree in fire technology or related field and two years directly related experience; OR an associate's degree in fire technology or related field and six years directly related experience; OR the equivalent.
- Evidence of a sensitivity to and an understanding of the diverse academic, socioeconomic, cultural and ethnic backgrounds of staff and community college students and to staff and students with physical or learning disabilities
- Knowledge of the California Fire Marshal 's Fire Academy Certification Training Standards
- Knowledge of evaluation and assessment methods
- Demonstrated knowledge of course design
- Extensive experience as a professional fire fighter
- Knowledge and experience to meet the qualifications to teach California State Fire Marshal's company officer curriculum
- Knowledge of subject matter germane to a Fire Technology program including fire prevention, fire suppression in structures and wildland, fire investigation, personal safety, emergency medical services and disaster preparedness
- Experience teaching in a fire academy
- Demonstrated knowledge of the interrelationship of critical thinking, reading and writing
- Demonstrated knowledge of diverse learning styles and teaching strategies including facilitative instruction
- Demonstrated ability to independently instruct fire courses in a wide variety of educational settings, including lecture, laboratory, and field environments
- Demonstrated ability to assess student achievement
- Demonstrated ability to develop and use resources materials
- Demonstrated ability to establish and maintain cooperative working relationships with colleagues and students
- Demonstrated ability to infuse current technology and critical thinking into instruction
- Demonstrated ability to work with and assist students having a broad range of skills, motivation, and academic or vocational goals
- Demonstrated ability to communicate effectively, both orally and in writing
- Demonstrated ability to identify and use learning outcomes and assessment that lead to course and program improvements

### SCREENING PROCESS

A committee will review applications. Meeting minimum qualifications does not assure a candidate an interview. Therefore, it is important that the application be thorough and detailed. Applicants will

be assessed on the breadth and depth of education, training, experience, skills, knowledge, and abilities. A limited number of applicants will be invited for an interview at the college at their own expense. All interviewed candidates will be asked to present a short teaching demonstration. Final candidates may be required to pass a pre-employment drug screening.

### APPLICATION PERIOD:

All application materials must be received at the college human resources office no later than 4:00 p.m., Friday, March 20, 2009 .

Please note that incomplete or unsigned application packets may not be considered. The district reserves the right to cancel the process, extend time limits, or reinstate the recruitment/selection process at any point. Applications may not be submitted by e-mail.

### APPLICATION PROCEDURE

To be considered as a candidate for this position, the following application materials must be received at the college human resources office **by 4:00 p.m., Friday, March 20, 2009:**

- District application for faculty/administrative positions
- A personal statement, not to exceed (4) four pages, addressing each item of the qualifications profile listed on this announcement
- A current and complete resume of educational and professional experience
- Transcripts (official not necessary)
- Recent letters of professional recommendation

### APPLICATION

For application materials please visit our Web site at [www.hancock.college.edu](http://www.hancock.college.edu) or contact:

Allan Hancock College  
Human Resources, Building U

800 South College Drive

Santa Maria, CA 93454-6399

(805) 922-6966, extension 3378 or 3509

Job #: 08/09-0023

Date of Issue: 3/4/2009