



California Fire Technology Directors' Association Meeting

State Fire Training, 1131 S Street, Sacramento 95811

Meeting Minutes

May 3, 2011

Attendance:

Randy Collins,	Santa Rosa JC	Tim Capehart	Bakersfield
David Senior	Allan Hancock College	Dan Sullivan	Crafton Hills
Ken Soltis	Santa Ana College	James Brakebill	Rio Hondo
Jamie Hirsch	Moreno Valley College	Tracy Rickman	Rio Hondo
Ann Yoshinaga	Moreno Valley College	Art Cota	Shasta College
Steve Dixon	College of the Canyons	Mary Wilshire	State Fire Training
Marty Walsh	Miramar College	Mike Richwine	State Fire Training
Brendan O'Leary	City College of San Francisco	John Sola	Modesto
Tony Oso	College of the Siskiyous	Tennis Tolefson	Sierra College
Ed Trigeiro	College of the Redwoods	Al Iannone	American River

- I. **Call to Order:** President Ken Soltis called the meeting to order at 0930 **Introductions and Flag Salute**

- II. **Financial Report:** Ken Soltis
Beginning Balance: \$18,811.03
Expenditures; Flurax: web hosting \$220.00 3-15-11
Deposits: Dues, \$ 300.00
Ending Balance; \$1,891.03

Motion to Approve by Dave Senior
Second by Tracy Rickman
Motion approved

- III. **Correspondence:** Ken received numerous emails that were related to possible agenda items. Roy Pike submitted a request for a moratorium on directives that are coming from the State that require expenditures by the fire technology college programs, conference calls in lieu of meeting attendance, rethink our association with the State Fire Marshal, and CFTDA be the accrediting agency for the classes that we offer. President Soltis was not in favor of CFTDA taking on the liability for the accreditation process. Ken submitted that Vision 20/20 should be revisited due to the budget issues facing the local college programs. William Long submitted an email in relation to comments made by Jim Connors regarding the student/instructor ratio in Instructor 1C courses. Tim Capehart submitted an email concerning proposed new requirements for instructors having to have an AA degree in vocational education. Equivalency procedures are changing. David Senior is representative to the Chancellors committee. David may be able to address these changes in that forum. Group discussion of varying current hiring requirements. Currently an A.A and 6 years of experience are the minimum vocational education instructor requirements to be hired.

- IV. **Approval of Previous Minutes**
March 1, 2011 Minutes approved by majority with some typographical errors noted. A correction to the number of units from .5 to 2.5 in the STEAC report section.

V. Reports:

A. CFTDA Officer's Report: None

B. State Fire Training: Mike Richwine,

- **Curriculum**

- Command 1A- pilot in Monterey June or July
- Command 1B- finishing up this project
- Command 1C- Launched in April 2011 chaired by Bill Van Der Vort
- Prevention 1 course is complete- replaces FP1A and FP1B
- Fire Marshal series is complete
- Plans examiner and a few other classes are held up due to the discussion of Capstone testing, task books in lieu of final exam. Mixed opinions within STEAC. On July agenda.
- Fire Mechanic- certifications under review
- Executive Chief Officer Level II- No revision in progress. Dependent upon the Instructors input to make it relevant.

Sacramento State is partnering with the SFM to develop curriculum. Host location for what Alicia used to provide. 3 people that will proceed with a train the trainer for curriculum development moving forward. This ensures consistency and compliance with current template standards. (This is under discussion at all levels). This would allow for multiple projects taking place simultaneously. Reclassification of current job opening to Education Specialist to oversee this proposed project.

SFM is working with national publishers to get out of the business of developing these books. Utilize "off the shelf" offerings.

Records Management System is currently under review and possible upgrade to new system. Their goal is FY 2015/2016.

Tying in with Los Angeles Fire Chief strategic plan for regional wireless link up with 6 regional super center training sites. Train all 9300 firefighters with standardized curriculum and instruction.

On-line Hybrid class delivery, the SFM requested a pilot class. Alan Hancock College to test level 1 fire officer series. This goal throughout the colleges has been put on hold due to budget constraints and inability to expand the various fire tech programs until fiscal health is improved. It was agreed that CFTDA would explore further and possibly create a subgroup to work on this issue.

Firefighter 1 certification process, SFM is working with Pro-Board/IFSAC to possibly have a national registry with a standardized final exam statewide. Moving forward this year with this project. This is part of the Vision 20/20 plan. It will not be mandatory, optional only.

AB398 (Moreno) authorizes SFM to accept Dept. of Defense certification for CA FF1.

Staffing for SFM going forward is: (down 3 positions)

Mario Rodriguez

Mark Rohmer

Alicia

Bill Van der Vort

Our Thoughts and Prayers are with Rodney as he battles his illness.

Mary- SFM

Brandon Erickson is processing classes. Local processor approval is available to those colleges that wish to explore this.

Transitioning back to ScanTron forms because of the volume of students they process daily. It will also help with designing the record management system. ScanTron is not going out of business contrary to popular belief.....

Students are issued a student I.D. number when they complete a CFESTES class so they do not have to use their SSN on Scantrons.

10:52 BREAK

Re-adjourned at 11:10

C. STEAC – No report

D. Chancellor’s Public Safety Advisory Committee: Dave Senior; Decrease in the amount of grant monies available. Changes made without committee input. That has been straightened out so hopefully they are back on tract to move forward. Looking at the possibility to add ethics and leadership topics into each of the core classes. White paper request for grant ideas statewide will ensure that projects are funded fairly and to benefit the greatest number of entities. Dave asked to step up to the president position. Dave expressed concerns that need to be addressed before he would agree to assume this position.

<http://www.publicsafetyinfo.org> has a test that potential academy students can take to see if they are prepared to enter the fire, police, correction, or probation programs.

Next meeting on May 12, 2011

Art Cota, Tim Capehart, and Randy Collins volunteer to look at measurement rubric creation as a potential grant request topic.

CFTDA must choose a replacement for Dave Senior when he steps down in March next year. Cal Chief’s rep rarely makes the meeting; the majority of committee members are from the law side. We need to see if we can spur interest in the Cal Chief’s organization and have them attend the Chancellor’s PS committee.

E. FESHE Report: No Report

VI. Old Business

Ad-Hoc Committees (need to update the point person for each of these sub committees)

- **SFM Rewrites:**
- **Tracking Student Successes:**
- **SLO Revision:**
- **Community College Compendium:**
- **Website:**
- **By-Laws (postponed to next meeting).**
- **Model SFM Classes Re-write grant:**
- **Safety Class:**

Polo Shirts: motion to purchase new shirts was made by Dave Senior, seconded by Marty Walsh. Future orders will be pre-paid. Motion passed-

VII. New Business

- A.** Ken to send out letters to Cal Chief's and various other organization representatives and ask for more support of CFTDA and/or local community colleges
- B.** Continue to stress the need for classes to be put into a 5-year review cycle. This has not been fully incorporated due to budget constraints. Start dialogue with SFM to separate course outlines and actual lesson plans.
- C.** Regionalization discussion. Ken stressed that the strength in our organization (CFTDA) is if we remain whole and not split into a North / South region. Our State is geographically undesirable to get all reps to the quarterly meetings. Videoconferencing needs to be actively embraced and placed into our meeting schedule.

Motion to have 2 set meetings: San Diego in February (to coincide with Firehouse World) and one meeting in Sacramento in May. The other two meetings will be decided at a later date by Randy Collins, second by Marty Walsh. Motion PASSED

- D.** CFTDA should put together a report as to why it is financially not feasible to limit student capacity to 25. We had planned to do so, but it was never delivered to SFM for consideration. Natalie may have prepared the report? Ann to look into it. Ken will follow up and present it at the STEAC July meeting.

VIII. Roundtable:

All representatives expressed various cuts that were occurring at their respective campuses and fire tech programs. Randy Collins was the lone rep that said Santa Rosa's fire program was holding its own and not facing cuts at this time.

IX. Next Meeting: Santa Maria, September 22-23, 2011.

Submitted by: Jamie Hirsch, Moreno Valley College June 30, 2011
Edited by President Ken Soltis