

**California Fire Tech Directors' Association Meeting
September 18 & 19, 2008**

Members Present

Marty Walsh	Miramar CC
Tennis Tollefson	Sierra CC
David Wahl	Los Medanos CC
Dennis Wiskus	Allan Hancock
David Senior	Allan Hancock
Tony Osa	College of the Siskiyous
Tom Turner	Victor Valley CC
Holly Bow	Riversdie CC
Rodney Slaughter	SFT
Mike Richwine	SFT
Tracy Rickman	Rio Hondo CC
Fred Bunker	Santa Rosa CC
John Sola	Modesto Jr. College
Randy Bayless	Crafton Hills CC
Terry Koeper	Crafton Hills CC
Steve Dixon	College of the Canyons
Dan Coffman	CSULA
Natalie Hannum	RCC

Meeting called to order: September 18, 2008 at 09:00

Introductions:

Dr. Anne Cremarosa, Deaan Academic Affairs.- welcome from Hancock College.

Review and revisions of agenda. Rickman 1st. Walsh 2nd. Minutes Approved- 100% of membership.

Finacial Report: Beginning Balance \$10,735.75 + Deposits – Expenses= Ending Balance of \$11,094.08 Senior 1st. Tollefson 2nd. Approved 100% of membership.

Correspondence: Letter to Chief Coleman regarding Rickman and Connors being alternates on the STEAC.

Karen Cook- Line EMT correspondence.

Reports:

STEAC/SFT- Chief Richwine

Finalizing fiscal work plan and pulling elements from Blueprint 20/20 especially in the area of curriculum development and course improvement.

Grant through CCCCCO's office to update the course outlines for Fire and Chief Officer since the CTES's are complete. Tell students to continue on their path because the process for the new course outlines is lengthy.

New Instructor series coming out in 2009. STEAC designated a workgroup to evaluate capstone testing.

Hybrid Beta Test Results: Course comparison and recommendations were provided. Discussion about the hybrid course delivery process. Chief Richwine asked for a final report with language that could be translated into policy.

At the next STEAC meeting, Ray Shackelford will be making a presentation on Cal. State LA's program. Chief Officer's Bachelor's Degree.

Bachelor's Degree program at the university level- discussion if Chief Officer-level courses being delivered at a community college vs. a university and if they would be accepted at a university for upper division if they were taken at a community college.

- New 40 hour RIC.
- New Fire Control 3A & B courses coming out.
- New CTS's for community safety officer.
- New hired equipment safety course is under development

Discussion about developing an instructor resource center- this would be an on-line resource that would be password protected and available for instructors only.

NWCG: Policy change with regard to use of NWCG certificates. Only members are able to issue an NWCG certificate. If the issuing organization is not a member agency, they can only issue an agency-specific certificate that states it meets the NWCG standard. This, however, is not acceptable for equivalency with SFT.

Ride for Phil: November 1st- Fight for Phil ride and event.

Old business: From the last meeting regarding developing new outlines for level 2 Management course, this issue will be tabled until the new course outlines are developed using the most current CTS's.

Community College Chancellor's, Public Safety Advisory Committee:

- Grant with Evergreen \$300,000. Evergreen is looking for a new college to administer the grant. Process will be a mini-proposal. These will be reviewed and finalists will be selected and required to complete a full proposal. White paper to be posted to the website for future requirements.

- Fire Technology SLO's for the California Community College Compendium Project. Initial assessment from the Chancellor's office is positive. SLO's identified for Fire Officer, Chief Officer, Associate Degree, Fire Academy, Hazardous Materials Specialist, FRO and IC.
- Associate's Degree core classes. Adding Safety course. Motion from David Senior to send a letter to the chancellor's office adding a sixth core course "Safety & Survival" based on the recommendation from FESHE. 2nd Koeper. Draft course outline is complete. Terry to go to the NFA in December to finalize the program outline. The roll out deadline to be in 2010 to give colleges enough time to get the new courses approved and programs amended. FESHE approved courses have a corresponding certificate for institutions that wish to issue them. Approved by the membership with Marty Walsh Abstaining.

Accredited Academies- Update (Rodney Slaughter): Passed out updated site schedule.

FESHE: Terry Koeper. Ed Kaplan promoted to Division Chief. 10th Annual FESHE conference was a success. Re-organized the curriculum committees for AS and Bachelor's Degrees. Dates for 2009- First weekend of June. If you join you receive virtual Lamp Post and Tradenet. These will give you automatic updates. Leadership classes were offered again. Conceptual framework is being developed to incorporate Leadership & Ethics into the Fire Officer or perhaps Chief Officer series.

IAFESHE: Koeper & Hannum- original idea that IAFESHE could have a different voice on concerns for the fire service that could not be communicated through government restrictions. Warren Campbell is the liaison to IAFESHE. Conference call between Koeper, Campbell, and the IAFESHE officers to occur in December and direction given to IAFESHE officers at that time.

Breakout Session- Committees:

SLO's

Hannum
Bunker
Senior
Walsh
Bayless
Koeper
Tollefson
Dixon

Website:

Coffman
Wiskus
Wahl
Osa
Capehart

Long

F-Step

Bow
Rickman
Turner

Recessed at 16:45

08:30 September 19, 2008

Complete Committee Meetings

SFM Regualtions- Rodney Slaughter

Regulation package has been approved and is in Title 19 of the Education Code.
Regulatory component that is now enforceable.

Association expenses: Motion from David Senior to reimburse Dan Coffman for lunch and dinner expenses associated with September 18 & 19, 2008 Meeting. 2nd Tollefson. Approved 100% by membership.

NWCG Certificate Procedures: Needs additional clarification for what is acceptable by SFT.

Program Equipment: Karen Cook from Southwestern requested information about equipment for her program. Dan Coffman directed her toward the compendium project. Rickman suggested working through LA County and using their surplus equipment process.

Committee Reports:

F-Step: New version of software for local processing is up to the 10 series. Most local processors are using the 3.0 version. F-Step and CFSTES will be distinguished with the new software and the data will be saved in different databases. System is set-up for student number and not SS#. It will have the academy number to track student certificates. Cost is presently not available, however the vendor indicated that the more processors that buy or upgrade at the same time, the cost would go down. Web-based program is the goal for the new system. The vendor is working with SFT and the state IT restrictions to make this happen. Tom Turner to invite the software vendor to the November meeting to demonstrate the latest version of the software. Recommend to SFT an instructor line where the instructor's name is spelled out on the certificate with a separate signature line.

Website: Go through and take out obsolete information and recommend style and content for the future site. The committee will take the information and make the recommendation to have a vendor take over designing and updating the site. Steve Dixon

discussed how to list paying vs. non-paying colleges or members. Motion- Hannum: Capehart and Wiskus will work on an RFP for a web-designer and web-host to manage our website. Walsh, 2nd. Discussion- how to manage flow of information. Maintain a web-site committee to continue contributing to the site's content. Updates that occur between meetings will need to go through the website committee chair. The chair would be the main liaison to the Webmaster.

SLO's: Fire, Chief Officer, AS Degree and Fire Academy SLO's are complete. Fire and Chief Officer need additional editing and all who use them should proofread and edit accordingly.

Round Table

Adourned: 11:30

Next Meeting: November 6 & 7, 2008. Bakersfield, CA.