

Dear Colleagues;

Just wanted to touch base to remind you, if you have not already done so, to make your reservations for the CFTDA Meeting that will be held September 18-19, 2008 in Santa Maria. An updated agenda is attached.

CFTDA Meeting: September 18-19, 2008 9\18 9 am – 5 pm &
9\19 8:30 am – 3 pm

Best Western Big America Hotel

1725 N. Broadway; Santa Maria, CA 93454

(805) 922-5200 * Fax: (805) 922-9865

<http://www.bigamerica.com/>

Toll-Free Hotel Reservations - 1-888-326-3380

25 sleeping rooms have been reserved for September 17-18 for the CFTDA Meeting. **They are blocked until September 1st**. Reservation Code: CFTDA. Government rate: Room with one king bed is \$99.00 plus tax or two queen beds is \$105.00, plus tax. This includes breakfast. If you want to stay Friday, weekend room rates are \$107.00. Lunch both meeting dates is reserved at Francisco's Country Kitchen for \$8.50 each day.

While general business will be conducted the first day, we will dedicate the afternoon to doing committee work. Committee Chairs may want to schedule a meeting or conference call prior to the CFTDA meeting. While all members are encouraged to participate, committees to date are as follows:

- **CFTDA Committee on Issuing FSTEP Certificates:** a CFTDA Ad-hoc Committee was formed to provide input to State Fire Training on how to facilitate the immediate issuance and tracking of FSTEP Course Completion Certificates to students attending these classes through Accredited Regional Training Programs²⁰(formerly Accredited Regional Academies). Committee: Natalie Hannum-Chair, Art Cota, Marty Walsh, Tracy Rickman, Tom Turner
- **CFTDA Committee on Developing Model SFM Course Rewrites:** a CFTDA Ad-hoc Committee was formed to provide input to State Fire Training, STEAC, etc. on a model approach to updating SFM courses to include:
 1. Certification²⁰Training Standards tied to the associated NFPA Standard.
 2. Course Curriculum and Course Outlines.

3. Student Learning Objectives.
4. Suggested "off the shelf" textbooks and other instructional materials.
5. A Course Syllabus.
6. An Assessment Tool with various types methods of assessment.

Committee: Dan Coffman - Chair, Art Cota, Tracy Rickman, Steve Dixon,
Holly Bow

- **SLO Committee**: The Core classes and some of the electives have been completed, additional class SLO's need to be done as well as the Fire Technology Certificate and Degree SLO's need to be done. Committee: All Members

- **CFTDA Website Committee** – To make changes to the CFTDA Web Site. Committee: Tim Capehart - Chair, David Senior, Dan Coffman, Dennis Wiskus, Bill Long

Future CFTDA Meetings: The November 6 & 7, 2008 meeting will be held at Bakersfield College 2100 Chester Ave. Thursday 11\6 10 am – 5 pm and Friday 11\7 8:30 am – 3 pm. There will be a tour of the Olive Drive Fire Training Facility, address at 5642 Victor Street, Bakersfield CA. We have previously stayed at the Sheraton Four Points Hotel, I will make hotel arrangements as we get closer to the date. **2009 CFTDA Officers will be elected at this meeting**, if you have an interest in running for any of the positions, please come prepared to nominate yourself.

Should you have any questions or need to contact me please do so at dancoffman@aol.com.

My Best Regards,
Dan Coffman, President
California Fire Technology Director's Association